



## Guam Hotel and Restaurant Association

962 Pale San Vitores Road, Suite. 202, Tumon, GU 96913

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### **REQUEST FOR PROPOSAL**

Event: GHRA "International Housekeeping Gala Banquet"

Date: Saturday, September 19, 2026

The Guam Hotel & Restaurant Association is seeking proposals from qualified members to host its 2026 GHRA "International Housekeeping Banquet".

#### **SPECIFICATIONS:**

##### Proposed Program:

6:00 p.m. to 7:00 p.m.	Cocktails (No Host Cocktails)
7:00 p.m. to 11:00 p.m.	Program Begins
6:45 p.m.	Dinner to be served

##### Dinner/Beverage Set Up:

- GHRA requires a no-host bar from 6:00 p.m. to 11:30 p.m.
- GHRA requires a buffet style set up with a minimum of two tables, which will allow for four lines.

##### Price Per Person:

- GHRA will pay no more than \$33.00 net inclusive of water, iced tea, and service charges, per person.

##### No. of Guests:

- 500 guests

##### Entertainment:

- GHRA requires a podium, sound & lighting system, dance floor, and stage for entertainment.
- Host property will provide up to 4 rooms, double occupancy for staff.

#### **RESPONSES TO THIS REQUEST FOR PROPOSAL SHOULD INCLUDE THE FOLLOWING:**

1. Menu to be served.
2. Maximum seating capacity based on noted requirements.
3. Agreement to provide stage, including sound, lighting systems, multi-media projector, a large raffle ticket drum, 2 registration tables and 2 tables to display raffle prizes and 2 tables for raffle sells.

4. Any complimentary services to be provided and/or any related costing which would be required to meet the RFP requirements.
5. The property is welcome to present to the subcommittee members to address aspects of proposal submitted for consideration.

**RESPONSES SHOULD BE SUBMITTED AND RECEIVED NOT LATER THAN THURSDAY, JANUARY 15, 2026, BEFORE THE CLOSE OF THE BUSINESS DAY, TO:**

ATTN: Gabriella Chargualaf  
GUAM HOTEL & RESTAURANT ASSOCIATION  
962 PALE SAN VITORES RD. STE. 202 GU 96913  
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GHRA reserves the right to accept or reject any proposals submitted at its discretion. For further information, please contact Gabriella Chargualaf via telephone (671) 929-4472 or email [info@ghra.org](mailto:info@ghra.org).