

**Guam Hotel & Restaurant Association**  
**Board of Directors Meeting Minutes**  
 Wednesday, December 11, 2019  
 at the GHRA office

**I. CALL TO ORDER**

Meeting was called to order at 10:30 a.m.

BOARD TITLE	BOARD MEMBER	ATTENDANCE	YTD ABSENCES*
Chairman	Jeffrey Schweizer	<b>Present</b>	0 / 12
First Vice Chair	Bart Jackson	<b>Present</b>	3 / 12
Treasurer/Secretary	Sophia Chu Wigsten	<b>Present</b>	1 / 12
Hotelier Vice Chairman	Steve Solberg	<b>Absent</b>	3 / 12
Restaurateur Vice Chairman	Darren Talai	<b>Present</b>	0 / 12
Allied Vice Chairman	Jay Shedd	<b>Present</b>	1 / 12
Director	Toshi Doi	<b>Present</b>	0 / 12
Director	Frank Kenney	<b>Present</b>	1 / 12
Director	Edson Lai	<b>Absent</b>	4 / 12
10th Board Member	Tae Oh	<b>Absent</b>	3 / 12

\*A Board Member may not miss more than five board meetings in a year.

**II. APPROVAL OF MINUTES October 20, 2019 Board Meeting**

Chairman Schweizer asked the board to review the minutes from the October 20, 2019 meeting. Treasurer/Secretary Chu Wigsten made a motion seconded by Allied Vice Chairman Shedd to approve the minutes for October 20, 2019 subject to typographical errors and corrections.

***Without objection, the board unanimously approved the meeting minutes of October 20, 2019.***

**III. REPORTS/ COMMUNICATIONS**

- **Treasurer's Report**  
President Rhodes provided copies of the Treasurer's Report.
- **President's Report**  
President Rhodes provided a copy of the President's report.
- **Guam Visitors Bureau**  
No GVB report. First Vice Chairman Jackson was not present.

**IV. NEW BUSINESS**

- **New Membership**  
None
- **Request for Proposal**  
President Rhodes provided the PHARE RFP response from Hyatt Regency Guam. After a brief discussion, due to only one submission and Treasurer/Secretary Chu Wigsten abstaining from voting, Allied Vice Chairman Shedd made a motion seconded by Restaurateur Vice Chairman Talai to approve the Hyatt Regency Guam as the venue for PHARE 2020.

***Without objection, the board unanimously approved the Hyatt Regency Guam as the venue for PHARE 2020.***

- **BOD Officer Elections**  
President Rhodes provided copies of the ballot and briefly discussed the roles and responsibilities of the officers of the GHRA Board of Directors. Ballots were provided in each of the board members' packets.  
***Without objection, the board unanimously approved the Toshio Doi as Chairman, Marie Guerrero as First Vice Chairman, Sudipta Basu as Treasurer/Secretary, Dean Huntsman as Hotelier Vice Chairman, Frank Kenney as Restaurateur Vice Chairman, Tae Oh as Allied Vice Chairman, and Sophia Chu Wigsten as the 10th board member. Jeffrey Schweizer, Bartley A. Jackson and Edson Lai will serve as Directors.***

- **Events & Programs**

President Rhodes updated the board regarding membership renewals, the annual directory and upcoming sponsorship valuation meetings with key members who are strong supporters and sponsors for the events and programs at GHRA. A copy of the 2020 calendar of events and meetings was provided in the board packet along with the schedule for the committee meetings. President Rhodes asked the board to provide an opinion of the frequency of the committee meetings. For instance, Safety & Security would like to follow suit of the HR & Education committee in which it takes place every other month. Food & Beverage would like to move its monthly mixers to quarterly events similar to Engineering & Environmental committee. After a brief discussion, it was agreed that safety and security can move to every other month but the Food & Beverage committee should also be every other month and change its time back to 3 p.m. when the hotels and restaurants are more available. For the mixers, this should move to quarterly and remain as an evening event.

## **OLD BUSINESS**

- **Events & Programs**

President Rhodes thanked the board members for their support during the GHRA Tourism Cup esp Director Doi and the LeoPalace staff and management. This year was the third largest Tourism Cup event in the history of the golf tournament with 234 Guam players and 19 CNMI and Rota players.

President Rhodes reminded the board regarding the upcoming Annual Planning Workshop on January 21, 2020 and Gala on March 7, 2020. Sales Kits will be provided at the next meeting for all of the events and programs for 2020.

- **Legislative Watch & Regulatory Agencies**

President Rhodes announced an upcoming administrative hearing on sanitary permits with the Department of Public Health & Social Services in December. Tom Naddeau was the guest speaker at the November membership meeting.

## **GHRA Board of Directors Actions**

***m/s/c Without objection, the board unanimously approved the meeting minutes of October 20, 2019.***

***m/s/c Without objection, the board unanimously approved the Hyatt Regency Guam as the venue for PHARE 2020.***

***m/s/c Without objection, the board unanimously approved the Toshio Doi as Chairman, Marie Guerrero as First Vice Chairman, Sudipta Basu as Treasurer/Secretary, Dean Huntsman as Hotelier Vice Chairman, Frank Kenney as Restaurateur Vice Chairman, Tae Oh as Allied Vice Chairman, and Sophia Chu Wigsten as the 10th board member. Jeffrey Schweizer, Bartley A. Jackson and Edson Lai will serve as Directors.***

## **VII. ADJOURNMENT**

A motion was made by Director Doi and seconded by Treasurer/Secretary Chu Wigsten to adjourn the meeting. The meeting was adjourned at 12:05 p.m. and will be January 15th at 10:30 a.m. at GHRA. Respectfully submitted by Mary Rhodes on behalf of the Secretary

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Approved: Secretary to the Board

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Date