

**Guam Hotel & Restaurant Association**  
**Board of Directors Meeting Minutes**  
 Wednesday, September 16, 2020  
 at the Hyatt Regency Guam

**I. CALL TO ORDER**

Meeting was called to order at 10:30 a.m.

BOARD TITLE	BOARD MEMBER	ATTENDANCE	YTD ABSENCES*
Chairman	Toshiro Doi	<b>Present</b>	0 / 9
First Vice Chair	Marie Guerrero	<b>Present</b>	0 / 9
Treasurer/Secretary	Sudipta Basu	<b>Present</b>	0 / 9
Hotelier Vice Chairman	Dean Huntsman	<b>Present</b>	3 / 9
Restaurateur Vice Chairman	Frank Kenney	<b>Present</b>	2 / 9
Allied Vice Chairman	Tae Oh	<b>Present</b>	0 / 9
Director	Jeffrey Schweizer	<b>Present</b>	0 / 9
Director	Bartley A. Jackson	<b>Absent</b>	5 / 9
Director	Edson Lai	<b>Absent</b>	5 / 9
10th Board Member	Sophia Chu Wigsten	<b>Present</b>	0 / 9

\*A Board Member may not miss more than five board meetings in a year.

**II. APPROVAL OF MINUTES August 19, 2020 Board Meeting**

Chairman Doi asked the board to review the minutes from the Aug 19, 2020 meeting. Director Schweizer made a motion seconded by Director Chu Wigsten to approve the minutes for Aug 19, 2020 subject to typographical errors and corrections.

***Without objection, the board unanimously approved the meeting minutes of Aug 19, 2020.***

**III. REPORTS/ COMMUNICATIONS**

- **Treasurer's Report**

President Rhodes provided copies of the Treasurer's Report, which included the Balance Sheet, Profit & Loss, Account Receivables, and Account Payables.

- **President's Report**

President Rhodes provided an update on the Economic Advisory Task Force - Working Group and USS Roosevelt Prime Vendor contract, which includes the reporting requirements for FAR clauses due by the end of October and a copy of the CPARS Evaluation. GHRA received an excellent evaluation and did not have any negative remarks.

- **GVB Report**

President Rhodes provided a copy of the Coronavirus Task Force report and updated the board on the tourism economic recovery plan from GVB, projects and initiatives with UOG and DPHSS including the contact tracing certification course, Guam Covid Alert App, digitizing of the customs forms and Pathcheck, Abbott rapid test equipment, and efforts standardize the health and safety protocols by establishing the Guam Safe Certification program with UOG, GCC and GVB in support of the WTTC "Safe Travels" designation and seeking funding for a rapid test pilot program for the private sector

**IV. NEW BUSINESS**

- **New Membership**

None

- **Virtual Membership Meeting**

President Rhodes announced the upcoming virtual meetings on September 17, 2020 featuring DPHSS and DEH with topics to include the reopening guidelines, inspections and checklists; Guam Covid Alert App launch; and Contact Tracing. GHRA has purchased the Zoom subscription which allows up to 100 viewers with options for breakout rooms, recording, webinars, meetings, etc. On November 19, 2020, GHRA will hold member elections.

- **Website & Mobile Application**

President Rhodes announced the team is ready to conduct beta testing for the new GHRA website and mobile application, which includes new features such as registration for events, training, sports, and other programs; online payments via PayPal; webinars and trainings; portals for board members and committee members to review documents; online membership directory to replace the printed copy and distribution; advertising options;

- **Website & Mobile Application**

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- Office
  - Lease Renewal - extended to one year
  - EIDL SBA loan & Cash Flow Report
  - PUA for two employees
- Legislative Watch & Regulatory Agencies
  - On-Premise alcohol sell for take out / delivery - closed containers
  - GEPA & DPHSS inspections

## **OLD BUSINESS**

- **Legislative Watch & Regulatory Agencies**

President Rhodes provided an update on the lease renewal with Broadcast Properties (dba Sorenson) which includes an extension of the current lease for a year through May 2021.

President Rhodes also updated the board on the On-Premise alcohol for take out / delivery services with closed, sealed containers. GHRA continues to conduct media interviews and hold stakeholder meetings and government meetings with the Guam Women's Chamber of Commerce and Guam Chamber of Commerce. Senator San Agustin introduced the draft bill for the sale of on-premise alcohol for take out / delivery services as well as proposed changes to the statutes to modernize the ABC laws. A public hearing is scheduled for October.

## **OTHER BUSINESS**

### **GHRA Board of Directors Actions**

**m/s/c Without objection, the board unanimously approved the meeting minutes of Aug 19, 2020**

#### **VII. ADJOURNMENT**

A motion was made by Restaurateur Vice Chairman Kenney and seconded by First Vice Chairperson Guerrero to adjourn the meeting. The meeting was adjourned at 12:30 p.m. and the next meeting will be September 19, 2020 at 10:30 a.m. at GHRA via Zoom. Respectfully submitted by Mary Rhodes on behalf of the Secretary

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Approved: Secretary to the Board

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Date